

**SCHOOL IMPROVEMENT PLAN
(VAC 20-131-310.F; 8 VAC 20-131-310.0 G)**

School Improvement Plan for the Period: 2010-2011

School Name: Rocky Gap High School

Targeted Academic Area(s):

School Number: 011-0061

English
Math
Science
Social Studies
Career and Technical Education

Division: Bland County Public Schools

Grade Levels Served: Grades 8 - 12

Amount of Time in School Day Devoted to Instruction in the Four Core Academic Areas:

(8 VAC 20-131-310.G.3)

Plan Developed with Assistance from (check all that apply):
(8 VAC 20-131-310.F.1)

Description of Data Reviewed Supporting Need for Improvement:
Data from the Spring 2010 Standards of Learning Subject Area testing was reviewed and analyzed. Attendance reports from the 2009-2010 school year were also analyzed

- Teachers
- Building Administrators
- Central Office Administrators
- Parents
- Community Members
- Students
- Other (Specify):

Date Approved by Local School Board/Superintendent:

(8 VAC 20-131-310.F.3.)

Waiver(s) Needed and Request(s) attached (check one):
(8 VAC 20-131-310.G.8.)

Superintendent Signature

- Yes
- No

Principal Signature

School Improvement Plan

Goal Statement # 1: Provide the instruction and additional support necessary for all students to succeed on End-of-Course SOL assessments and obtain the appropriate verified credit.

Rationale: The “No Child Left Behind Act” requires that every sub-group of students eventually attain an acceptable pass rate in the core subject areas.

Objective: To improve the performance of low achieving students in the four core areas with adequate materials.

Types of Assessments	Frequency of Measures and Data Collection	Evidence/Data to be Collected
Teacher made tests	At least 2 per six weeks	Student performance by SOL objective
Teacher weekly lesson plans	Every week	Correlate lesson plans with SOLs
Virginia SOL test	Fall 2010/Spring 2011/Summer 2011	Student SOL Pass Rate

Strategies and /or Action Steps – Goal 1	Projected Time Frame	Person(s) Responsible	Financial Resources Needed (estimate amount and cite sources) G.9	Other Resources Needed	Evidence of Implementation of the Strategy	October 1 Status (If not implemented according to projected time frame, provide explanation.
STRATEGY A: Instruction will be provided based on SOL data and SOL objectives. Review SOL blueprints, curriculum, and SOL Scope & Sequence for all four core areas and design instruction to meet these areas.	August 2010 – May 2011	Principal and Teachers	No funds needed	Copies of VDOE provided materials	Teacher lesson planning reference SOL objectives	
Action Step #1: Teachers will provide instruction aligned with the SOL Curriculum Framework.	August 2010 – May 2011	Principal and Teachers	No funds needed	None	Teacher lesson planning reference SOL objectives	
Action Step #2: Enhanced Scope and Sequence used as a resource for developing instructional goals.	August 2010 – May 2011	Principal and Teachers	No funds needed	None	Teacher lesson planning reference SOL objectives	
Action Step #3: SOL Blueprints will be utilized to identify areas of assessment focus.	August 2010 – May 2011	Principal and Teachers	No funds needed	None	Teacher lesson planning reference SOL objectives	

Strategies and /or Action Steps – Goal 1 (cont.)	Projected Time Frame	Person(s) Responsible	Financial Resources Needed (estimate amount and cite sources) G.9	Other Resources Needed	Evidence of Implementation of the Strategy	October 1 Status (If not implemented according to projected time frame, provide explanation.
STRATEGY B: Enhance instruction with the use of technology.	August 2010 – May 2011	Principal and Teachers	No funds needed	None	Teacher lesson planning reference demonstrating use of technology	
Action Step #1: Use available technology to enhance curriculum & instruction.	August 2010 – May 2011	Principal and Teachers	No funds needed	None	Teachers' lesson plans demonstrating use of technology (e.g. SMARTBoards)	
Action Step #2: Teachers will compile a list of technology, equipment, and materials that would be helpful in meeting future SOL benchmarks.	August 2010 – May 2011	Principal and Teachers	No funds needed	None	Teacher comprised list	
Action Step #3: Additional hardware and software will be identified	August 2010 – May 2011	Principal and Teachers	No funds needed	None	Teacher comprised list	
STRATEGY C: Provide additional support for students who fail to master the SOLs assessments.	August 2010 – May 2011	Principals and SOL teachers	No funds needed	None	Log of tutor hours worked and number of students served	
Action Step #1: Provide tutoring before and after school.	August 2010 – May 2011	Principal, SOL teachers, and tutors	No funds needed	None	Log of tutor hours worked and number of students served	

Strategies and /or Action Steps – Goal 1 (cont.)	Projected Time Frame	Person(s) Responsible	Financial Resources Needed (estimate amount and cite sources) G.9	Other Resources Needed	Evidence of Implementation of the Strategy	<i>October 1 Status</i> (If not implemented according to projected time frame, provide explanation.
Action Step #2: Provide additional staff development on diversifying instructional techniques.	August 2010 – May 2011	Principal and Teachers	No funds needed	None	Record of staff development activities and conferences	
Action Step #3: Provide remediation tutoring during the school day for those students who are struggling with SOL preparation.	August 2010 – May 2011	Principal and Teachers	No funds needed	None	Log of tutor hours worked and number of students served	

Goal Statement # 2: Improve student attendance.

Rationale: A strong educational background is achieved through regular school attendance.

Objective: To meet or exceed the state and federal requirements for average daily attendance.

Types of Assessments	Frequency of Measures and Data Collection	Evidence/Data to be Collected
Daily attendance reports	Daily	Total absences for individual students
Daily attendance reports	Daily	Total number of absences per day /period
Phone Call Logs	Daily	Record of successful/unsuccessful attempts to contact parent when student is absent
Notification Letter Logs	Weekly	Record of letters sent to parent regarding attendance
Report Cards	Once each grading period	Number of incompletes given per student and number of absences per class

Strategies and /or Action Steps – Goal 2	Projected Time Frame	Person(s) Responsible	Financial Resources Needed (estimate amount and cite sources) G.9	Other Resources Needed	Evidence of Implementation of the Strategy	October 1 Status (If not implemented according to projected time frame, provide explanation.
STRATEGY A: Notify the parent/student of the attendance policy when the student approaches noncompliance.	August 2010 – May 2011	Principal, Attendance Officer, and Teachers	No funds needed	None	Log data	
Action Step #1: Call parents each day student has an unverified absence.	August 2010 – May 2011	School Nurse	No funds needed	None	Phone logs	
Action Step #2: Send letters to parents when students: (a) receive an incomplete due to attendance, (b) exceed 5 parent notes, or (c) 2 or more unverified absences.	August 2010 – May 2011	Principal and Attendance Officer	Cost for copies and postage	None	Letter logs	
Action Step #3: Have truant students and their parents meet with the Attendance Committee and the Principal.	August 2010 – May 2011	Attendance Committee and Principal	No funds needed	None	Meeting logs	

Strategies and /or Action Steps – Goal 2 (cont.)	Projected Time Frame	Person(s) Responsible	Financial Resources Needed (estimate amount and cite sources) G.9	Other Resources Needed	Evidence of Implementation of the Strategy	<i>October 1 Status</i> (If not implemented according to projected time frame, provide explanation.
Action Step #4: Continue to include attendance policy in student handbook, faculty handbook, and school website.	August 2010 – May 2011	Principal	No funds needed	None	Copies of each document	
Action Step #5: Counsel students who have incompletes on their report cards.	August 2010 – May 2011	Guidance Counselor and Principal	No funds needed	None	Logs of counseling sessions	
STRATEGY B: Consistent and regular enforcement of attendance policy by all stakeholders.	August 2010 – May 2011	Principal, Attendance Officer, and Teachers	No funds needed	None	Minutes from faculty meetings	
Action Step #1: Discussion at regular faculty meetings of enforcement of attendance policy. implementation of consequences for unexcused absences and areas where enforcement is problematic.	August 2010 – May 2011	Principal, Attendance Officer, and Teachers	No funds needed	None	Minutes from faculty meetings	
Action Step #2: Development of effective communication between teachers, students, parents, and principal in reference to student attendance.	August 2010 – May 2011	Principal, Attendance Officer, and Teachers	No funds needed	None	Minutes from faculty meetings	

Goal Statement #3: Provide a safe and educationally inviting environment that is conducive to learning and meets the needs of students, staff, and the community.

Rationale: All stakeholders will benefit from learning and working in a safe, orderly environment.

Objective: To ensure a safe, productive learning environment.

Types of Assessments	Frequency of Measures and Data Collection	Evidence/Data to be Collected
Disciplinary Reports	Monthly	Number of each type of incident
Crime Reports	Monthly	Number of incidents
Surveys	Annually	Survey responses
Drill Reports	Monthly	Drill Reports

Strategies and /or Action Steps – Goal 3	Projected Time Frame	Person(s) Responsible	Financial Resources Needed (estimate amount and cite sources) G.9	Other Resources Needed	Evidence of Implementation of the Strategy	October 1 Status (If not implemented according to projected time frame, provide explanation.
STRATEGY A: Increased campus security.	August 2010 – May 2011	Principal, Faculty, Staff, School Resource Officer	No funds needed	None	Crime, discipline &, drill reports; surveys; and visitor logs	
Action Step #1: Lock all doors except the main entrance near the office.	August 2010 – May 2011	Principal, Faculty, & Staff	No funds needed	None	Routine inspection	
Action Step #2: Post signs on exterior doors instructing all visitors to report to the office.	August 2010 – May 2011	Principal & Maintenance	No funds needed	None	Routine inspection	
Action Step #3: Continually review and enforce the following: 1. Procedures for visitors in the building. 2. Visible parking permits to make sure no one is illegally parking on campus.	August 2010 – May 2011	Principal, Faculty, & Staff	No funds needed	None	Visitor log, check-out cards, and discipline reports	
Action Step #4: Clarify parking arrangements for parents and students.	August 2010 – May 2011	Principal, Faculty, & Staff	No funds needed	None	Designate areas for parking.	

Strategies and /or Action Steps – Goal 3 (cont.)	Projected Time Frame	Person(s) Responsible	Financial Resources Needed (estimate amount and cite sources) G.9	Other Resources Needed	Evidence of Implementation of the Strategy	<i>October 1 Status</i> (If not implemented according to projected time frame, provide explanation.
STRATEGY B: Offer staff development that focuses on safety issues.	August 2010 – May 2011	Principal	Staff development	Presenters with knowledge in specific safety	Sign-in sheet from meeting	
Action Step #1: Provide staff training on how to deal with difficult, unsupportive individuals who pose a threat to the safety of the school or productivity of the classroom.	August 2010 – May 2011	Principal, Faculty, & Staff	Staff development	Presenters with knowledge in specific safety	Sign-in sheet from meeting	
Action Step #2: Continue to evaluate and revise crisis management plans and educate all stakeholders of the plan.	August 2010 – May 2011	Principal, Faculty, & Staff	No funds needed	None	Crisis management plan	
Action Step #3: Train substitute teachers on the emergency procedures in the school.	August 2010 – May 2011	Principal, Faculty, & Staff	No funds needed	None	Collection of information for substitute teachers	
STRATEGY C: Educate students about the harmful effects of drugs, alcohol, and tobacco.	August 2010 – May 2011	Principal, Faculty, & Staff	No funds needed	None	Copies of information	
Action Step #1: Provide information and guidance to students about healthy choices.	August 2010 – May 2011	Principal, Faculty, & Staff	No funds needed	None	Copies of information	
Action Step #2: Invite interesting, motivational guest speakers to address the student body. (PowerTeam)	August 2010 – May 2011	Principal, Faculty, & Staff	No funds needed	None	Record of event	

Goal Statement #4: Improve health and wellness of faculty, staff, and students to foster a successful educational environment.

Rationale: All stakeholders will benefit from an educational program that fosters healthy choices and physical activity.

Objective: To improve health & wellness of faculty, staff, & students.

Types of Assessments	Frequency of Measures and Data Collection	Evidence/Data to be Collected
Injury Reports	Annually	Number of each type of incident
Active Participation in Events	Annually	Participation Record
Completion of Internet Course	Annually	Certificate of Completion

Strategies and /or Action Steps – Goal 4	Projected Time Frame	Person(s) Responsible	Financial Resources Needed (estimate amount and cite sources) G.9	Other Resources Needed	Evidence of Implementation of the Strategy	October 1 Status (If not implemented according to projected time frame, provide explanation.
STRATEGY A: Promote positive physical and mental health of faculty, staff & students.	August 2010 – May 2011	Principal, Faculty, Staff, & School Nurse	No funds needed	None	Participation Logs	
Action Step #1: Encourage faculty, staff, & students to participate in unified physical activity.	August 2010 – May 2011	Principal, Faculty, Staff, & School Nurse	No funds needed	None	Participation Logs	
STRATEGY B: Plan preventive clinics for faculty and staff to ensure their continued health & well-being.	August 2010 – May 2011	Principal, Faculty, Staff, & School Nurse	No funds needed	None	Participation Logs	
Action Step #1: Plan a health-screening clinic for faculty and staff to identify problem health issues.	August 2010 – May 2011	Principal, School Nurse	No funds needed	None	Participation Logs	
Action Step #2: Provide opportunities for faculty & staff to receive flu vaccinations.	August 2010 – May 2011	Principal, School Nurse	No funds needed	None	Participation Logs	

Strategies and /or Action Steps – Goal 4 (cont.)	Projected Time Frame	Person(s) Responsible	Financial Resources Needed (estimate amount and cite sources) G.9	Other Resources Needed	Evidence of Implementation of the Strategy	<i>October 1 Status</i> (If not implemented according to projected time frame, provide explanation.
STRATEGY C: Provide health related information and resources to faculty, staff, & students.	August 2010 – May 2011	Principal & School Nurse	No funds needed	None	Staff meeting minutes	
Action Step #1: Offer staff development that focuses on identifying and reporting child abuse.	August 2010 – May 2011	Principal, Faculty, Staff, & School Nurse	Staff development	None	Certificate of Completion	
Action Step #2: Offer staff development about first aid, blood born pathogens, and emergency training.	August 2010 – May 2011	Principal, Faculty, Staff, & School Nurse	No funds needed	None	Sign-In Sheets	
Action Step #3: Provide information about current health and medical concerns.	August 2010 – May 2011	Principal, Faculty, Staff, & School Nurse	No funds needed	None	Copies of information	
STRATEGY D: Educate students about the harmful effects of drugs, alcohol, and tobacco.	August 2010 – May 2011	Principal, Faculty, Staff, & School Nurse	No funds needed	None	Health Class Evaluations	
Action Step #1: Provide information about the harmful effects of drugs, alcohol, and tobacco.	August 2010 – May 2011	Principal, Faculty, Staff, & School Nurse	No funds needed	None	Health Class Evaluations	
Action Step #2: Promote healthy lifestyles and choices through guidance.	August 2010 – May 2011	Principal, Faculty, Staff, & School Nurse	No funds needed	None	Participation Log	

Strategies and /or Action Steps – Goal 4 (cont.)	Projected Time Frame	Person(s) Responsible	Financial Resources Needed (estimate amount and cite sources) G.9	Other Resources Needed	Evidence of Implementation of the Strategy	<i>October 1 Status</i> (If not implemented according to projected time frame, provide explanation.)
STRATEGY E: Provide opportunities for physical activities for faculty, staff, & students.	August 2010 – May 2011	Principal, Faculty, Staff, & School Nurse	No funds needed	None	Participation Log	
Action Step #1: Provide adult supervision for students to participate in physical activities.	August 2010 – May 2011	Principal, Faculty, Staff, & School Nurse	No funds needed	None	Duty Roster	
Action Step #2: Provide access to school facilities for increased physical activities.	August 2010 – May 2011	Principal, Faculty, Staff, & School Nurse	No funds needed	None	Duty Roster	
STRATEGY F: Make nutritional snacks available for faculty, students and staff	August 2010 – May 2011	Principal, Faculty, Staff, & School Nurse	No funds needed	None	Visual Inspection	
Action Step #1: Provide snack machines loaded with nutritional snacks and drinks that will be available at certain times throughout the school day..	August 2010 – May 2011	Principal, Faculty, Staff, & School Nurse	No funds needed	None	Availability of Machines	

Goal Statement # 5: Provide the instruction and additional support necessary for Career and Technical Education students to succeed on Business/Industry Assessments, licensure, or end of program credentialing and attain certification recognizing the workforce skill acquired through the assessment, licensure, or end of program credentialing..

Rationale: The school will be required to test 33% of all 2011 Career and Technical completers with 50% of the 33% passing.

Objective: To provide Career and Technical Education assessments to meet state requirements.

Types of Assessments	Frequency of Measures and Data Collection	Evidence/Data to be Collected
Teacher made tests	At least 2 per six weeks	Student performance on tests
Teacher weekly lesson plans	Every week	Correlate lesson plans with Course Framework
Business/Industry Sample Assessments	Spring 2010	Student Business/Industry Pass Rate

Strategies and /or Action Steps – Goal 1	Projected Time Frame	Person(s) Responsible	Financial Resources Needed (estimate amount and cite sources) G.9	Other Resources Needed	Evidence of Implementation of the Strategy	October 1 Status (If not implemented according to projected time frame, provide explanation.
STRATEGY A: Instruction will be provided based on the Instructional Framework (provided by the Virginia Department of Education) for each career and technical education course offering.	August 2010 – May 2011	Principal and Teachers	No funds needed	Copies of VDOE provided materials	Teacher lesson planning reference course objectives	
Action Step #1: Teachers will provide instruction aligned with the career and technical education framework.	August 2010 – May 2011	Principal and Teachers	No funds needed	None	Teacher lesson planning reference course objectives	
Action Step #2: Sample Business/Industry Assessments will be utilized to identify areas of assessment focus.	August 2010– May 2011	Principal and Teachers	No funds needed	None	Teacher lesson planning reference course objectives	
Action Step #3: Appropriate textbooks that focus on the areas of assessment will be utilized	August 2010 – May 2011	Principal and Teachers	No funds needed	None	Teacher lesson planning reference course objectives	

Strategies and /or Action Steps – Goal 1 (cont.)	Projected Time Frame	Person(s) Responsible	Financial Resources Needed (estimate amount and cite sources) G.9	Other Resources Needed	Evidence of Implementation of the Strategy	October 1 Status (If not implemented according to projected time frame, provide explanation)
STRATEGY B: Use the appropriate technology necessary for the attainment of the workforce skill.	August 2010 – May 2011	Principal and Teachers	No funds needed	None	Teacher lesson planning reference demonstrating use of technology.	
Action Step #1: Use available technology to enhance curriculum and instruction.	August 2010 – May 2011	Principal and Teachers	No funds needed	None	Teachers' lesson plans demonstrating use of technology. (e.g. SMARTBoards, projectors.)	
Action Step #2: Teachers will evaluate plans for updating technology, equipment, and materials that would be helpful in meeting future Business/Industry Assessments.	August 2010 – May 2011	Principal and Teachers	No funds needed	None	Teacher comprised list.	
STRATEGY C: Provide support to help students recognize the benefit of achieving a workforce skill on a Business/Industry Assessment.	August 2010 – May 2011	Principals and teachers	No funds needed	None	Log of student hours in additional training.	
Action Step #1: Provide tutoring as needed by individual students.	August 2010 – May 2011	Principal, teachers	No funds needed	None	Log of student hours in additional training.	
Action Step #2: Provide evidence of employers recognizing attained certification.	August 2010 – May 2011	Principal and Teachers	No funds needed	None	Record of employers in the area who employ students who are certified.	

Strategies and /or Action Steps – Goal 1 (cont.)	Projected Time Frame	Person(s) Responsible	Financial Resources Needed (estimate amount and cite sources) G.9	Other Resources Needed	Evidence of Implementation of the Strategy	<i>October 1 Status</i> (If not implemented according to projected time frame, provide explanation)
STRATEGY D: Provide students with instructional opportunities and experiences to improve knowledge of those skills commonly known as “soft skills” (i.e. FBLA Etiquette Luncheon, FBLA Fall Leadership Conference and other opportunities)	August 2010 – May 2011	Principal and Teachers	No funds needed	None	Take students to events and activities that will allow them to see how to develop appropriate “soft skills”	
Action Step #1: Help students understand the importance of using: common sense combined with the consideration of others, business rules of behavior (honesty, integrity, and appropriate manners and language).	August 2010 – May 2011	Principal and Teachers	No funds needed	None	Maintain classroom and school environment to display appropriate actions on the part of students	
Action Step #2: Help students understand the importance of attendance (all day and every day, arriving on time and staying the full expected time).	August 2010 – May 2011	Principal and Teachers	No funds needed	None	Develop attendance strategies that have consequences	
Action Step #3: Help students understand the importance of “caring” about their employer and respecting the employers’ tools, equipment, and other responsibilities entrusted in their care.	August 2010 – May 2011	Principal and teachers	No funds needed	None	Demonstrate non- abusive care techniques for equipment	

Goal Statement # 6: Provide opportunities for students, faculty, and staff to participate in “Green” Projects in and around our school campus and community

Rationale: To educate all of the importance of caring for our environment.

Objective: To improve the awareness of “green” projects that can “make a difference” in our resources.

Types of Assessments	Frequency of Measures and Data Collection	Evidence/Data to be Collected
Visual Inspection	As Needed	Paper Recycling, Litter Collection

Strategies and /or Action Steps – Goal 1	Projected Time Frame	Person(s) Responsible	Financial Resources Needed (estimate amount and cite sources) G.9	Other Resources Needed	Evidence of Implementation of the Strategy	October 1 Status (If not implemented according to projected time frame, provide explanation.
STRATEGY A: Participate in paper recycling.	August 2010 – May 2011	Principal, Faculty, Staff, and Students	No funds needed	None	Two paper recycling bins will be placed in hallway for all to use	
Action Step #1: Place paper recycling containers throughout the school hallway.	August 2010 - May 2011	Students	No funds needed	None	Routine Inspection	
STRATEGY B: Organize a school or community clean-up.	August 2010 – May 2011	Principal, Faculty, Staff, and Students	No funds needed	None	Observe need	
Action Step #1: Support FFA in their efforts to make our school campus more visually appealing.	August 2010 – May 2011	FFA	No funds needed	None	Routine Inspection	
STRATEGY C: Support all clubs and organizations to adopt a “Go Green” Project.	August 2010 – May 2011	Principal, Clubs and Organizations	No funds needed	None	Clubs will be encouraged to make this part of their Program of Work	

Goal Statement # 7: Increase career awareness for high school students, particularly seniors.

Rationale: All stakeholders will benefit from learning about career opportunities in the 21st Century.

Objective: To provide two computers in the Library Annex dedicated for college and career searches.

Types of Assessments	Frequency of Measures and Data Collection	Evidence/Data to be Collected
Sign-in Sheet	As Needed	Sign-in sheet will show usage

Strategies and /or Action Steps – Goal 1	Projected Time Frame	Person(s) Responsible	Financial Resources Needed (estimate amount and cite sources) G.9	Other Resources Needed	Evidence of Implementation of the Strategy	October 1 Status (If not implemented according to projected time frame, provide explanation.
STRATEGY A: Computers will be available anytime the library is open.	August 2010 – May 2011	Librarian	No funds needed	None	Names of students on sign-in sheet	
Action Step #1: Two computers will be placed in the Library Annex and appropriately labeled for college and career searches.	August 2010 - May 2011	Students	No funds needed	None	Routine Inspection of sign-in sheet	
STRATEGY B: The Career Coach will be available to help students investigate different careers.	August 2010 – May 2011	Career Coach	Career Coach provided by Wytheville Community College	None	Routine Inspection of sign-in sheet	
Action Step #1: The Career Coach will be available per his schedule in the Library Annex	August 2010 – May 2011	Career Coach	No funds needed	None	Routine Inspection of sign-in sheet	
STRATEGY C: Seniors will be made aware of this help through meetings.	August 2010 – May 2011	Career Coach and Guidance Counselor	No funds needed	None	Log of meetings	
Action Step # 1: The Career Coach and the Guidance Counselor will meet with all seniors.	August 2010 – May 2011	Career Coach and Guidance Counselor	No funds needed	None	Log of meetings	

School Improvement Committee Members

Ruth Looney – Teacher

Charlie Puckett – Teacher

Guy Boone – Teacher

Donna Musick – Teacher

Anthony Kidd – Teacher

Kathy Townley - Teacher

Angel Leftwich – Teacher

Marlene Belcher – Guidance Counselor

Lauren Faulkner – Student

Allison Babbitt – Student

Michelle Cantrell – Student

N/A - Principal